

# **WATER/SEWER SERVICE CONTRACT FOR THE VILLAGE OF BELLWOOD**

PO BOX 188 ~ 410 Taylor ~ 402-538-4026 (Clerk Office; Angie Wellman) ~ 402-538-4025 (Utilities /Fax)

Date of Connection: \_\_\_\_\_ Date of Disconnection: \_\_\_\_\_

Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Own  Rent  If renting, Owner name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

## **CURRENT RATES:**

SAID AMOUNTS MAY BE AMENDED BY RESOLUTION OF THE VILLAGE BOARD FROM TIME TO TIME AND KEPT ON FILE AT THE OFFICE OF THE VILLAGE CLERK.”

Base Water Charge (included first 1000 gallons): \$32.50

Additional Water Charge (based off of usage after first 1000g): \$2.15

Sewer Charge: \$23.50

Homeowners/Renters Deposit: \$150.00

Commercial Deposit: \$200.00

Late Fee: \$10.00

Reconnection Fee-Business Hours: \$25.00

Reconnection Fee-After Hours: \$50.00

Dog Tags: \$5

ATV Stickers: \$20

## **MUNICIPAL CODE BOOK INFORMATION REGARDING WATER/SEWER CONNECTIONS AND CHARGES:**

**‘Section 6-103 CUSTOMERS APPLICATION’ of the Village Municipal Code Book:**

“Every person desiring water service from the village must make an application to the village clerk upon a form furnished for that purpose. Such application must be accompanied by a service deposit in an amount set from time to time by resolution of the Village Board. Water may not be supplied to any house or private service pipe except upon the order of the public works commissioner.”

**‘Section 6-111 WATER BILLS’ of the Village Municipal Code Book:**

“1. Water fees shall be due and payable on the first day of each month at the office of the village clerk. It shall be the duty of the customers of the water department to present themselves monthly at the village office to pay their bills or to cause their payment to be mailed to the office. The clerk shall charge and collect from each customer the amount due for water service, together with any other charges, properly itemized, due the Water Department. Bills shall be due on the first day of each month, and shall be payable by the 15<sup>th</sup> day of each month.

2. Bills paid after the 15<sup>th</sup> of each month shall be deemed delinquent and be subject to a late fee of \$10.00; said amount may be amended by resolution of the Village Board from time to time and kept on file at the office of the Village Clerk.

3. If any person passes a check to the village clerk for any charge or any other purpose and the check is not honored by the bank on which it is drawn, the clerk shall impose a service charge of \$25.00 upon the account for which the check was presented. Said charge may be amended by resolution of the Village Board from time to time and kept on file at the office of the Village Clerk.

4. Upon being deemed delinquent as herein defined, the village clerk shall give written notice of such delinquency to the customer and shall demand payment immediately. In the event the bill is not paid by the end of the month after notice has been sent, it shall be discretionary with the Village Board to cut off service 24 hours after hanging a 24-hour disconnect notice; provided, if the delinquent customer is a known recipient of assistance from the county’s Department of Social Services, it shall be the duty of the village clerk to notify the customer and Social Services of the proposed termination by certified mail.

5. In the event that water is shut off, there shall be assessed against the customer a reconnection fee of \$25.00 during regular business hours (8am-5pm) and an increased amount of \$50.00 for after-hours connections to compensate the Village for the additional hookup necessary to provide water service again to the delinquent customer. Said amounts may be amended by resolution of the Village Board from time to time and kept on file at the office of the village clerk.

6. New service or service follow disconnection shall require a new service deposit in an amount as follows: \$150 deposit for residential renters or homeowners and \$200.00 for commercial businesses. Said amounts may be amended by resolution of the Village board from time to time and kept on file at the office of the village clerk.”

For more municipal code book policies regarding the water/sewer departments, please stop into the office during business hours to review the current code book. A copy of the entire municipal code book can be purchased for \$25.00 otherwise copies of specific pages can be made at no cost.

**INFORMATION FROM THE CLERK:**

Bills not paid by the morning of the 16th of each month either by mail or received in our drop box, will incur a late fee and late notices will be mailed out. Meters are read on the 25<sup>th</sup> of each and a final door hanger will be hung on the last day of the month for all bills not paid in full and you will have until 4:00pm on the last day of the month to pay your bill to avoid shut-off. An Intent to pay form may be filled out at the village office prior to the last day of the month to avoid notices/door hangers/late charges. It is also available on our website

[www.bellwoodnebraska.com](http://www.bellwoodnebraska.com)

Per Resolution 2013-3: Customer water service deposits shall be returned to customers within ninety (90) days of moving or disconnection from service, so long as the customer's account is current. In the event a customer has moved or service is disconnected, and a balance due remains, the deposit shall be applied to the delinquent balance. Any remaining delinquency left after applying the deposit to a customer's account shall accrue interest at 14% per annum.

The Village does have zoning in place so any additions to your property, including fences, patio's decks, or anything that adds square footage, you will need to fill out a zoning permit.

The village also has restrictions on dogs; NO Pitbull's or wolf-hybrids allowed! You are only allowed to have 3 dogs over the age of 6 months.

**\*\*ALL BILLS MUST BE PAID BY THE LAST DAY OF THE MONTH AT 4:00PM, NO EXCEPTIONS\*\***

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Signature of Owner

Signature of Renter (if rental property)

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Signature of Clerk (Angie Wellman)

Date: \_\_\_\_\_

Notes for Office Use Only: \_\_\_\_\_