**Village of Bellwood**

 **Meeting Minutes ~ February 6th, 2023**

The Village of Bellwood Board of Trustees held its regular meeting on February 6th, 2023, at the Village Auditorium. Chairman Joyce Napier, called the meeting to order at 7:00 with Vice Chairman Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite in attendance. Village employees Jennifer Stracke (clerk/treasurer), Paul Nickolite (Utility Supervisor), and Ray Sueper (Planning & Zoning Administrator) were also present.

Chairman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the January 3rd, 2023, Meeting was up for approval. Chairman Joyce Napier motioned to approve the minutes and Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

The January bills were read by Village Clerk/Treasurer Jennifer Stracke. Chairman Joyce Napier motioned to approve the minutes and Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

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| --- | --- | --- | --- |
| Jan-23 |  |  |  |
| Vendor | Description | Amount | Check # |
| Bank of the Valley | Truck loan payment | $525.93 | E-Pay |
| Dept of Revenue  | Dec sales tax  | $230.54 | E-Pay |
| Quick books Live | Online Contract  | $40.00 | E-Pay |
| Principal Life Insurance | Employee Stipend | $200.00 | Check |
| Hometown Leasing | Lease on Printer  | $91.51 | Check  |
| Butler Co Treasurer Office  | Sheriff payment | $1,000.00 | Check  |
| Ace Hardware David City | Supplies | $50.71 | Check |
| Bellwood Ampride | Nov & Dec Fuel | $1,159.16 | Check |
| BPPD | Electricity | $3,021.86 | Check |
| Butler CO Courthouse | Ballot cost | $100.00 | Check |
| Butler CO Welding | Shop | $77.00 | Check |
| Card Services | Employee credit cards | $473.74 | Check |
| Connecting Point  | Securities Renewals | $804.61 | Check  |
| Cornhusker Press | Dog tag order | $74.00 | Check |
| Jackson Services | Cleaners | $195.46 | Check |
| JEO Consulting Group | Match- sidewalk plan  | $251.25 | 15928 |
| Kelly Supply Company | Shop Supplies | $361.86 | Check |
| Lee Enterprises | Publications | $88.07 | Check |
| Midwest Service & Sales | Shop Supply | $165.00 | Check |
| NE Public Health Envir Lab | Water Testing | $34.00 | Check |
| Verizon | Cell Phone | $83.21 | Check |
| Windstream | Phone & Internet | $410.98 | Check |
|   | Total | $9,438.89 |  |

**Butler County Sheriff’s Department:**

Sheriff Tom Dion was present at the meeting to answer any question the board or public needed to ask. Village board has copies of the CAD and Dispatch report from the department.

**Planning and Zoning/Building Inspector:**

Ray Sueper gave the board an Inspection Report listing details of the duties he did for the month of January.

**Complaint Forms:**

The Village Board was provided a complaint note from Resident, Marvine Oborny, regarding the damage of sewer pipes and the backup of sewage in her basement. She provided photos to clerk Jennifer Stracke for the board to look over. Obrist & Company provided the village with a view of the Sewer Pipe leading to her house, which is considerable amount of damage from tree roots. They did fix the major problem on the sewer pipe, but there still is damage along the pipe that needs attention. Paul Nickolite is going to contact our Street Superintendent with JEO for a solution.

**Tree Board:**

No Tree Board Report.

**Water/Utility Issues:**

Issue regarding per above in Complain forms.

**Monthly Treatment Plant Update:**

No update from Paul Nickolite

**Other Business:**

Representatives with Lengenmann & Associates were present at the meeting to introduce themselves and their firm, which is a Certified Public Accounting Firm in Papillion, NE. The Village hired John Winter to work with the Village Clerk on the Financial Audit, which was due by the end of 2022. He also specializes Budget Preparation, which the village will need for 2023. Beth Korcek, who is the Enrolled Agent who specializes in Payroll and bookkeeping through QuickBooks. She presented the board with some cost of doing these services. The board would like her to email the clerk with a proposal, and they will review at the March board meeting.

Representatives with Bellwood Daze committee announced the activities are set for August 4th, 5th, & 6th of 2023.

Resident Brian Wilson was present and had some concerns about the zoning fee schedule increase. Discussion was made between the board, the zoning administrator, and himself to explain the increase that was effective September 14, 2020.

**Old Business:**

Further discussion was held regarding the Army National Guard flying a helicopter to the Village ball field for tours during Bellwood Daze, on Saturday, August 5th, 2023. The Clerk is going to contact the Village of Bellwood Insurance Agent for information.

**New Business:**

Trustee Jeremy Junck motioned for the approval of Class C Liquor License for Brian From dba Frommy’s. Vice Chairman Scott Romshek seconded the motion, which passed all in favor, no one against. The village clerk will sign the Recommendation the Nebraska Liquor Control Commission form and send back to State of NE that the motion was passed.

Bank of the Valley generously donated 2 baseball scoreboards to the Village of Bellwood. A card was passed around to the board for them to sign. A big thank you to Jason Romshek for getting this generous gift all set up.

Chairman Joyce Napier motioned to adjourn from General Session meeting at 8:19p.m. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

**Next Board Meeting with be Monday, March 6th, 2023, at 7:00pm.**

Village Clerk/Treasurer

Jennifer Stracke