**Village of Bellwood**

**Meeting Minutes ~ June 5th, 2023**

The Village of Bellwood Board of Trustees held its regular meeting on June 5th, 2023, at the Village Auditorium. Chairman Joyce Napier, called the meeting to order at 7:03 with Vice Chairman Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite in attendance. Village employees Jennifer Stracke, Paul Nickolite, and Ray Sueper.

Chairman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the May 1st, 2023, Meeting was up for approval. Chairman Joyce Napier motioned to approve the minutes and Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

The May bills were read by Jennifer Stracke. Chairman Joyce Napier motioned to approve the minutes and Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

May Bills

|  |  |  |  |
| --- | --- | --- | --- |
| Vendor | Description | Amount | Check # |
| Bank of the Valley | Truck loan payment | $525.93 | E-Pay |
| Dept of Revenue | April sales tax | $220.98 | E-Pay |
| Quick books Live | Online Contract | $40.00 | E-Pay |
| Principal Life Insurance | Employee Stipend | $200.00 | 16029 |
| Hometown Leasing | Lease on Printer | $91.51 | 16019 |
| Butler Co Treasurer Office | Sheriff payment | $1,000.00 | 16011 |
| Bellwood Ampride C Store | April Fuel | $572.21 | 16010 |
| Butler Public Power District | Village Electricity | $2,383.30 | 16012 |
| Card Services | credit cards | $1,186.09 | 16013 |
| Core & Main | Gasket/Kornerhorn | $194.32 | 16014 |
| Danny's Stump Removal | 4 stumps removed | $450.00 | 16033 |
| Edgewater Insurance | Cmm'l pkg endorsement | $43.00 | 16015 |
| Gilmore & Associates Inc. | Lagoon Professional Services | $1,296.73 | 16016 |
| H & M Electric, Inc | Install Light front of building | $402.25 | 16017 |
| HOA Solutions | Service/Labor | $2,351.60 | 16018 |
| Jackson Service | May cleaners | $192.58 | 16020 |
| JEO Consulting Group | Sidewalk project match | $1,746.25 | 16021 |
| Koch Excavation Co | 2.74 tons of Rock | $224.90 | 16022 |
| Meister Welding & Repair | Oxygen cylinder | $67.00 | 16024 |
| Mid-American Research Co. (MARC) | Chemicals | $188.97 | 16023 |
| Mid-State Engineering &Testing | Lagoon Cell Evaluation | $3,045.00 | 16025 |
| Napa Auto Parts | parts | $174.63 | 16026 |
| NDEE - Fiscal Services | Semi-annual bond payment | $4,705.72 | 16027 |
| NE Health Environmental Lab | Water Samples | $322.00 | 16028 |
| One Call Concepts Inc | Alarm notices | $3.58 | 16034 |
| Verizon | Cell charge + 2015 miss payment | $250.52 | 16030 |
| Waste Connections | Trash Service | $335.96 | 16031 |
| Windstream | Phone & Internet | $386.52 | 16032 |
|  | Total | $22,601.55 |  |

**Butler County Sheriff’s Department:**

Sheriff Tom Dion was present at the meeting to answer any question the board or public needed to ask. The Village board has copies of the CAD and Dispatch report from the department. He stated they are going through town doing some city ordinance on vehicles that are not registered again. A list of unlicensed vehicles was provided to board.

**Planning and Zoning/Building Inspector:**

Ray Sueper gave the board an Inspection Report listing details of the duties he did for the month of May. Copies of his report were given to the board for review. Resident Mike Benedict asked Ray about the procedure of complaints.

**Tree Board:**

No Tree Board Report.

**Water/Utility Issues:**

Utility Supervisor Paul Nickolite stated the Meter Auto Read was malfunctioning for a short period, so the June bills were not sent out in a timely manner.

**Monthly Treatment Plant Update:**

Utility Supervisor Paul Nickolite stated the backup battery failed, which caused a decrease in water pressure for residents for a short time. Village purchased a new battery, which had to be sent overnight. Also, all the parts for the water meter are in the office and ready to be programmed and replaced in certain residents’ homes.

**New Business:**

The Village of Bellwood received a Community Development Block Grant to replace all fire hydrants and some sidewalks. We received 3 quotes from different vendors to replace all the fire hydrants. The first quote was provided by Municipal Supply to replace 6 fire hydrants for the amount of $42,854.08. The Second quote was provided by Lincoln Winwater Company to replace 7 fire hydrants for the amount of $58,100. The third quote was provided by American Underground Supply to replace 6 fire hydrants for the amount of $48,070.19. Discussion was made by the board members regarding quotes received for new fire hydrants. Two of the quotes provided only 6 hydrants, and the village needs 7 replacement hydrants. The Village board stated they need quotes for all 7 hydrants to move forward and vote. The village clerk will work on getting new quotes for 7 hydrants and present it to the board at the July 10th board meeting, so they can make a motion to purchase the parts.

The Village of Bellwood also received a Community Development Block Grant to update their Comprehensive Plan for the amount of $24,750. Received a Project Quote from Marvin Planning totaling $24,750. Chairman Joyce Napier motioned to approve Marvin Planning to update the Village Comp Plan. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

Resident Brian Wilson discussed dog licensing in Bellwood. The board advised not all dogs in town are licensed like they should be. Brian stated he has seen numerous dogs wandering around loose around town.

Brian Wilson also asked about replacing the sidewalk on his residence. Zoning Administrator, Ray Sueper, stated that he would need to apply for a permit, and it is a $25.00 fee.

Also, questioned about the lagoon situation and why it is not in compliance and how it all came about. Discussion was held and the board agreed to postpone any more conversation around the lagoon until they hear back from the State about the matter.

Chairman Joyce Napier motioned to adjourn from regular meeting at 8:08pm and convene to the Board of Adjustments and discuss the Variance Application for Jeff Romshek. Vice Chairman Scott Romshek seconded the motion, which passed all in favor, no one against.

At 8:09 the Board of Adjustment meeting began, and resident Jeff Romshek asked the board for a Variance, stating he needs more time on what he is going to do about the Garage on 310 Maple St. This is a variance from Ordinance & Zoning Regulations Sect 4, 14,01-A-19. He is possibly going to move the garage to his lot but needs more time to figure out the cost. Joyce Motioned to extend the time period 120 days, giving him until 10/5/23 to make some final decisions. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

Chairman Joyce Napier motioned to adjourn from the Board of Adjustment meeting at 8:23pm and convene back to the General Session at 8:24pm. Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

Chairman Joyce Napier motioned to adjourn from General Session at 8:24pm and enter into Executive Session to discuss Summer Employment. Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

The Board of Trustees entered into Executive Session at 8:26pm to discuss the applications received for summer help. Chairman Joyce Napier motioned to adjourn from the Executive Session at 8:40pm and enter back into General Session meeting. Vice Chairman Scott Romshek seconded the motion, which passed all in favor, no one against.

The Board of Trustees entered back into the General Session at 8:41pm. Chairman Joyce Napier motioned to adjourn General Session at 8:41pm and Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

**Next Board Meeting with be Monday, July 10th, 2023, at 7:00pm.**

Village Clerk/Treasurer

Jennifer Stracke