**Village of Bellwood**

 **Meeting Minutes ~ January 3rd, 2022**

The Village of Bellwood Board of Trustees held its regular meeting on January 3rd, 2022, at the Village Auditorium. Chairwoman Joyce Napier, called the meeting to order at 7:04 with Co-Chair Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite in attendance. Village employees Jennifer Stracke, Paul Nickolite, and Ray Sueper were also present.

Chairwoman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the December 6th, 2021 Meeting was up for approval. Chairwoman Joyce Napier motioned to approve the minutes. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

The December bills were read by Clerk, Jennifer Stracke. Chairwoman Joyce Napier motioned to approve the bills with correction to void check 15609 and add a check 15610 for Ken Ekeler. Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

|  |  |  |
| --- | --- | --- |
| 21-Dec |  |  |
| Vendor | Amount | Check # |
| USDA Loan | $17,198.00 | E-Pay |
| IRS Tax Payment | $1,217.32 | E-Pay |
| VOB Truck Payment  | $525.93 | E-Pay |
| Loan Transfer | $696.95 | E-Pay |
| NDEE - Public Water Operator | $115.00 | 15581 |
| Moravac & Associate | $6,250.00 | 15606 |
| Immense Impact, LLC | $549.45 | 15592 |
| Ampride | $1,072.81 | 15601 |
| Butler County Treasurer- Plates | $10.00 | 15602 |
| HomeTown Leasing | $89.50 | 15583 |
| Egr, Birkel & Wollmer Attorney at Law | $1,113.16 | 15605 |
| Butler Public Power District | $2,813.96 | 15598 |
| Principal Life Insurance | $150.00 | 15587 |
| Butler County Treasurer | $1,000.00 | 15586 |
| One Call Concepts | $25.79 | 15599 |
| Corporate Warehouse Supply | $1,119.75 | 15584 |
| Napa Auto Parts | $29.03 | 15585 |
| Windstream  | $369.58 | 15604 |
| NE Public Health Environmental Lab  | $34.00 | 15593 |
| Mid-American Research Chemical | $598.80 | 15582 |
| Aqua-Chem, Inc. | $432.28 | 15589 |
| Obrist & Co | $812.50 | 15590 |
| Butler County Welding | $15.89 | 15596 |
| Waste Connection | $166.00 | 15591 |
| Jackson Services | $231.20 | 15588 |
| Bellwood Rural Fire District #5 | $661.84 | 15595 |
| Verizon | $81.58 | 15603 |
| Schieffer Signs | $38.00 | 15600 |
| Didier's Grocery  | $156.74 | 15594 |
| Card Services  | $1,238.36 | 15607 |
| Joyce Napier | $63.40 | 15597 |
| Ken Ekeler | $130.00 | 15610 |
|   | $39,006.82 |  |
|   |  |  |
| Paul Nickolite | $21.18 | Void check 15609 |

**Butler County Sheriff’s Department:**

Discussion was had from Sheriff Dion that he talked to Roger Nickolite and truck will be plated this week. A resident is fixing up 2 pickups that have expired tags, sheriff stated will need to be licensed within 30 days and resident agreed. Vehicle on main street with hood removed, Sheriff Dion is following up. No concerns on the CAD report for the month, New Year weekend was pretty quiet.

**Complaint Forms** – No official complaint forms.

**Tree Board** – No report

**Planning and Zoning –**

Ray Sueper went over the December 2021 Officer’s Zoning Report, a copy was in the board packets. He also noted that the December windstorm was declared a Federal Declaration disaster for Nebraska, but Village of Bellwood did not have any infrastructure damage to claim. 1&6 Year plan was brought up stating to start thinking of projects for the Planning Commission Board to motion. To qualify for any Stimulus incentives for the Village this coming year, projects already need to be listed on the 1&6year plan report.

**Water Treatment Center:** No issues

**Utilities Report:** No report

**Old Business –**

Nuisance Properties – Board agrees to dismiss Schuman’s criminal nuisance complaints fees, due to the fact they deeded the dangerous/nuisance house to Jeff Romshek.

**Other Business –**

Chairwomen Joyce Napier motioned to remove previous clerk/treasurer, Jenny Brown from any and all Bank of the Valley accounts as an authorized signature. Trustees Connie Scholz seconded the motion, which passed all in favor, no one against.

Chairwomen Joyce Napier motioned to add new clerk/treasurer, Jennifer Stracke to any and all Bank of the Valley accounts as an authorized signature. Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

Chairwomen Joyce Napier motioned to prepare a letter to Card Services to remove previous clerk/treasurer, Jenny Brown, as one of the Village of Bellwood business credit card holders with authorization to purchase. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

Chairwomen Joyce Napier motioned to prepare a letter to Card Services to add current clerk/treasurer, Jennifer Stracke, as one of the Village of Bellwood business credit card holders with authorization to purchase. Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

Discussion was held regarding the Butler County Certification for 2022 candidates. Board Members Joyce Napier, Connie Scholz, and Jeremy Junck Officers will be up for Election this year. Primary election is May 10th and General Election is November 8th. Certification form filled out and sent to Butler County Clerk.

Chairwomen Joyce Napier motioned to approve 2021 Audit Waiver for Village of Bellwood. Trustee Scott Romshek seconded the motion, which passed all in favor, no one against.

Chairwomen Joyce Napier introduced Resolution 2021-1, which authorizes the Chairwomen to sign the Municipal Annual Certification of Program Compliance. This Certification of Compliance states that the Village has in place a plan, a budget, and records of tracking monies spent and that those records are following state statutes. Motion made by Chairwomen Joyce Napier to approve resolution 2021-1. Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

Chairwomen Joyce Napier introduced Resolution 2021-2, which authorized the Village Chairwomen and Board Members to sign the year-end certification of the Village Street Superintendent. Chairwomen noted state statute sections and explained that this certification was necessary for the Village to receive the $600 incentive payment. The payment is based on the certification that the city engages a street superintendent and encourages the planning and budgeting for streets. Motion made by Chairwomen Joyce Napier to approve resolution 2021-2. Trustee Scott Romshek seconded the motion, which passed all in favor, no one against.

Meeting adjourned at 7:50p.m, motion by Chairwomen Joyce Napier and Trustee Scott Romshek seconded the motion, which passed all in favor, no one against.

**Next Board Meeting with be Monday, February 7th at 7:00pm.**

Village Clerk/Treasurer

Jennifer Stracke