**Village of Bellwood**

 **Meeting Minutes ~ August 7th, 2023**

The Village of Bellwood Board of Trustees held its regular meeting on August 7th, 2023, at the Village Auditorium. Chairman Joyce Napier, called the meeting to order at 7:04 with Vice Chairman Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite in attendance. Village employees Jennifer Stracke (clerk/treasurer), Paul Nickolite (Utility Supervisor), and Ray Sueper (Planning & Zoning Administrator) were also present.

Chairman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the July 10th, 2023, Meeting was up for approval. Chairman Joyce Napier motioned to approve the minutes and Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

The July bills were read by Village Clerk/Treasurer Jennifer Stracke. Chairman Joyce Napier motioned to approve the minutes and Vice Chairman Scott Romshek seconded the motion, which passed all in favor, no one against.

|  |  |  |  |
| --- | --- | --- | --- |
| Vendor | Description | Amount | Check # |
| Bank of the Valley | Truck loan payment | $525.93 | E-Pay |
| Dept of Revenue  | June sales tax  | $246.96 | E-Pay |
| Quick books Live | Online Contract  | $40.00 | E-Pay |
| Principal Life Insurance | Employee Stipend | $200.00 | Check  |
| Hometown Leasing | Lease on Printer  | $91.51 | Check  |
| Butler Co Treasurer Office  | Sheriff payment | $1,000.00 | Check  |
| AKRS Equipment | Parts sale  | $775.85 | Check |
| Aqua-Chem, Inc | chemicals | $888.10 | Check |
| Bellwood Ampride | June Fuel | $686.02 | Check  |
| Butler County Welding | misc | $80.00 | Check |
| Butler Public Power District | Village Electricity  | $2,133.60 | Check  |
| Card Center | Village credit cards | $969.33 | Check |
| Edgewater Insurance | Quarter Cmm'l pkg | $6,640.00 | Check |
| Egr, Birkel & Wollmer | Attorney fees  | $221.00 | Check |
| Frontier Cooperative | Lawn chemicals | $542.50 | Check  |
| Gehring Construction | 4 Hrs Street sweeping | $540.00 | Check |
| HOA Solutions | Remote Access Fee | $2,902.00 | Check  |
| Jackson Service | July Clean Serivce  | $233.12 | Check  |
| Kinetic/Windstream | phone/internet | $390.45 | Check  |
| League of NE Municipalities  | Membership  | $989.00 | Check  |
| League of NE Municipalities  | Utilities Membership | $402.00 | Check  |
| Lee Enterprises | Publishing | $42.93 | Check |
| Napa Auto Parts  | Parts sale  | $224.63 | Cleck |
| NE Health Enviromental Lab | Water samples | $50.00 | Check |
| Northside, Inc | Skid loader tire | $658.76 | Check |
| Verizon Wireless  | Cell phone | $83.17 | Check |
| Waste Connections | trash service | $197.38 | Check |
| Marvin Planning Consultants | Comp Plan Project | $1,180.00 | 16081 |
|   |   |   |   |
|   | Total | $22,934.24 |  |

**Butler County Sheriff’s Department:**

Sheriff Tom Dion was present at the meeting. Board members received copies of CAD report for the month of July. Talked about unlicensed vehicles driving around in town. Sheriff Dion will go visit the resident again to discuss licensing the vehicle.

**Planning and Zoning/Building Inspector:**

Ray Sueper went over the details of his Inspection report for the month of July. Board members have copies of the Report listing details of the duties he did for the month of July.

**Complaint Forms:**

Numerous complaints regarding tree removals for the sidewalk project.

**Tree Board:**

Tree Board member, Rodney Bell, was present at the meeting due to the new appointments of members, Lisa Nickolite, and Josh Grape. Other Board members include Jason Romshek and Jimmy Buell. Chairman Joyce Napier stated that any tree that has been cut down due to the project, will have a tree replaced by the Village. Clerk Jen Stracke is going to email Rodney Bell the approved tree list for the Village.

Joyce motioned to appoint Lisa Nickolite and Josh Grape as new members of the Tree board. Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

**Water/Sewer Utility Issues:**

The alarm is repaired at the Lift Station on the North side of Village.

**Monthly Treatment Plant Update:**

No update from Paul Nickolite

**Other Business:**

Mr. Denker, Superintendent of David City Schools and Peggy Romshek, Principal of Bellwood Elementary School, was present at the meeting to discuss Engagement strategies of the changes that have been made and the future of Bellwood Elementary School.

**Old Business:**

Discussion on the sidewalk project and Fire Hydrants. The village has only received some fire hydrant parts, just waiting on the rest of the part to start the replacement of the 7 hydrants.

Ray Sueper addressed the Sidewalk Project final route, based on our available budget. Advised numerous routes were eliminated due to budget constraints. Village ordinance determines where the sidewalks are required to be placed when installed. Sidewalk Installation is also carved out in the Village’s Comprehensive Plan which guides the future of Bellwood. Village Ordinance 5-306 states that all sidewalks construction shall be done in accordance with the instruction and direction of the Street Superintendent of the Village, which is Brent Ciecor of JEO.

**New Business:**

Consideration and Motion for the Village’s 2023-2024 Budget Preparation by John Winter, with Lengemann & Associates, PC. The fee for the Budget Preparation service is $3,750. Chairman Joyce Napier motioned to approve the minutes and Trustee Connie Scholz seconded the motion, which passed all in favor, no one against. Chairman Joyce Napier signed the engagement letter for Clerk to mail back to Lengemann & Associates, PC.

**Next Board Meeting with be Monday, September 11th, 2023, at 7:00pm.**

Village Clerk/Treasurer

Jennifer Stracke