**Village of Bellwood**

**Meeting Minutes ~ September 6th, 2022**

The Village of Bellwood Board of Trustees held its regular meeting on September 6th, 2022, at the Village Auditorium. Chairwoman Joyce Napier, called the meeting to order at 7:18pm with Co-Chair Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite in attendance. Village employees Jennifer Stracke and Paul Nickolite were also present.

Chairwoman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the August 1st, 2022, Meeting was up for approval. Chairwoman Joyce Napier motioned to approve the minutes. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

The August bills were read by Joyce Napier. Chairwoman Joyce Napier motioned to approve the bills. Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

Clerk/Treasurer Jennifer Stracke will research to see if Eakes or Staples carries less expensive toner for our Copier Machine than Corporate Warehouse Supply.

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| --- | --- | --- | --- |
| Aug-22 |  |  |  |
| Vendor | Description | Amount | Check # |
| Bank of the Valley | loan payment on truck | $525.93 | E-Pay |
| Dept of Revenue | July Sales Tax | $259.51 | E-Pay |
| Quickbooks Live | Online Contract | $40.00 | E-Pay |
| Principal Life Insurance | Employee Stipend | $150.00 | 15785 |
| Hometown Leasing | Lease on Printer | $91.51 | 15777 |
| Butler Co Treasurer Office | Sheriff payment | $1,000.00 | 15769 |
| Ace Hardware | Supplies | $281.90 | 15765 |
| Barcel Landscaping | multch | $236.00 | 15766 |
| Bellwood C Store | Fuel June and July | $1,841.78 | 15767 |
| Blue Skies Construction | Aud Roof Restoration | $10,345.00 | 15768 |
| Butler Public Power District | Electricity | $2,199.55 | 15770 |
| Card Services | Credit cards | $1,136.39 | 15771 |
| Colonial Research | chemicals | $186.76 | 15772 |
| Corporate Warehouse Supply | Colored Toner | $1,559.65 | 15773 |
| Frontier Co-op | chemical Roundup | $437.50 | 15774 |
| Gehring Construction | Street Sweep -11hours | $1,485.00 | 15775 |
| H&L Asphalt LLC | Armor Coating balance | $28,125.00 | 15776 |
| Jackson Services | Cleaners | $150.99 | 15778 |
| League of NE Municipalities | Membership dues | $749.00 | 15779 |
| Lincoln Winwater Works | Manhole covers | $115.00 | 15780 |
| Moravec & Associates | payroll | $275.00 | 15781 |
| Napa Auto Parts | parts | $246.94 | 15782 |
| NE Pub Hlth Envir Lab | water testing | $15.00 | 15783 |
| One Call Concepts, Inc | tickets | $3.16 | 15784 |
| Southeast NE Dvlpmt District | Membership dues | $468.00 | 15786 |
| Verizon Wireless | Cell phone | $83.38 | 15787 |
| Waste Connections | Trash + Bellwood Daze | $484.45 | 15788 |
| Windstream | office phone/internet | $388.14 | 15789 |
| Board Members | Annual payment | $4,803.91 | Checks |
| Jayden Lueders | mileage | $104.38 | 15762 |
| H&L Asphalt LLC | Street Sealant project | $27,000.00 | 15764 |
|  | Total | $84,788.83 |  |

**Butler County Sheriff’s Department:**

Sheriff Dion was present and nothing to report. Resident Bill Macoubrie stated he has been noticing and hearing a lot of reckless vehicles lately and wants the board to figure out a solution. Bill recommends the board to spend more money for the sheriff’s department to come to Bellwood more. Sheriff Dion mentioned that some Villages put in speed bumps or flashing light warning device when going too fast.

Sheriff Dion has already talked to some of the residents, but if he doesn’t see it happening, he can’t right them a ticket. Every community has 1 or 2 complaints about the same situation.

**Planning and Zoning/Building Inspector:**

Ray Sueper was on vacation, so Joyce read over his August Officers report. The Planning Commission Board is actively looking for a replacement member.

**Complaint Forms:**

No Complaint forms

**Water/Utility Issues:**

Joyce concerned with amount of water usage from the trailer at 818 Walnut Street, concerned there may be a water leak. Utility Manager Paul will look into it.

The village received new meters, but parts for the radio reads are still on backorder for over a year now.

Paul stated he flushes the water about 3-4 times a year, per resident Brian Wilson’s question.

**Tree Board:**

No report

**Old Business:**

Paul replaced a stop sign by the school. He still needs to check out other Stop Signs around town and look to replace some of the worn-out street sign names.

Replaced the lock at the Tree Disposal Site, which the old keys still work on new lock and the Village Clerk has ordered more keys to buy for $10/key.

**New Business:**

Chairman Joyce Napier motioned to approve Resolution 2022-1 Signing the Municipal Annual Certification of Program Compliance 2022 Form. Co-Chair Scott Romshek seconded the motion, which passed all in favor, no one against.

Chairwoman Joyce Napier motioned to adjourn our regular meeting at 8:08pm and go into Executive Session to discuss Zoning Administrator Raymond Sueper new contract beginning Oct 1st, 2022. Co-Chair Scott Romshek seconded the motion, which passed all in favor, no one against. Executive Session began at 8:09pm and those present in the executive session were Chairwoman Joyce Napier, Co-Chair Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite. Village employees Jennifer Stracke and Paul Nickolite were also present. Chairman Joyce Napier restated that the purpose for the closed session was to discuss new contract for Ray Sueper.

Chairwoman Joyce Napier motioned to close the Executive Session at 8:45pm and go back into our regular session. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

Chairman Joyce Napier motioned to adjourn from regular session at 8:46p.m. Trustees Jeremy Junck seconded the motion, which passed all in favor, no one against.

**Next Board Meeting with be Monday, October 3rd, 2022, at 7:00pm at the Village Auditorium.**

Village Clerk/Treasurer

Jennifer Stracke